

General Data Protection Regulation (GDPR)

[Effective legislation from 25/05/2018]

Privacy Policy:

- 1) *Who we are* – Wines and Tours Ltd. are a company registered in England and Wales under company number 07590434. Should you wish to write to us – our registered address is Wines and Tours Ltd, 32-40 Tontine Street, Folkestone, Kent CT20 1JU. Or to email us please use admin@winesandtours.co.uk and to telephone us, simply try +44 (0) 800 135 7982.
- 2) *Subscriptions* – Upon receiving your subscription request to receive our updates – we collect and store your personal contact information (which includes your name and email address) so we can inform you about our future wine-tours, special events or promotions, wine-tour itineraries (after any booking is confirmed) and to send you our occasional newsletter, by email.
- 3) *Your personal information and its use by us* – Personal information is any data that identifies you as an individual. Where wine-tour bookings with us are concerned, apart from noting your personal name and email address – we ask for your geographical address and note your bank information for payment security and purely to process your booking for a wine-tour holiday with us. Your bank information is only kept for the payment process and is deleted afterwards.
- 4) *Sharing your personal information* – We never share your details with any third parties except where we need to do so to fulfil a function, such as hotel or wine-tour bookings.
- 5) *Your Rights* – under data protection regulations, your rights are:
 - “Right to be informed” means we will be completely clear and transparent about how we plan to use your personal information.
 - “Right of access” means you can request a copy of the personal information we hold about you and we will provide it within one month.
 - “Right to rectification” means you can ask us to update or amend the information we hold about you, if it is incorrect.
 - “Right to restrict processing” means you can ask us to change, restrict or stop the way we are using your information.
 - “Right to erasure” (or ‘right to be forgotten’) means you can ask us to remove your personal information from our records.
 - “Right to object” means you can object to us using your information for marketing purposes.
 - “Right to data portability” means you can obtain and reuse your personal data for your own purposes.
 - “Right not to be subject to automated decision making” means if we use systems to make a decision about you, you have the right to ask for a person to intervene, that then may change the outcome.
 - “Right to lodge a complaint with a supervisory authority, such as the Information Commissioner’s Office (ICO), if you are not satisfied with our response to your request, or feel we are not using your information correctly.

Cookies:

Our website uses third party cookies (small text files) which are used purely in conjunction with Google Analytics. In general “Cookies” are retained for user preferences and can help to make your browsing experience better. Should you prefer to disable Cookies, most browsers allow this preference.

May 2018.